



Nomination for Election of the Management Committee 2024-2025

Members of QFHS are invited to nominate for election to the positions of President, Vice-President (2 positions), Secretary, Treasurer, and Committee members (minimum 5 positions).

Nominations must be in writing on the form below. The nominee, proposer, and seconder must sign the form.

Please ensure that the Secretary receives the completed forms by 7.30pm Wednesday 5 June 2024 (Constitution Rule 11).

We wish to nominate: _____ (please print)

of the Queensland Family History Society Inc. for election to the position of:

_____ (please print)

at the **Annual General Meeting of the Society on Wednesday 19 June 2024.**

| | |
|-----------------|---|
| Nominee | <p>I certify that I am a financial member of the Queensland Family History Society Inc. and give my consent to this nomination.</p> <p>I am also aware I am also aware of the provisions of sections 61 and 61A of the <i>Associations Incorporations Act 1981</i> which prevents serving on the management committee by an undischarged bankrupt or by (a) a person convicted of an offence— (i) on indictment; or (ii) summarily and sentenced to imprisonment, other than in default of payment of a fine; and (b) the rehabilitation period in relation to the conviction has not expired.</p> <p>Signature: _____ Membership No: _____</p> <p>Print name: _____ Date: _____</p> |
| Proposer | <p>Signature: _____ Membership No: _____</p> <p>Print name: _____ Date: _____</p> |
| Seconder | <p>Signature: _____ Membership No: _____</p> <p>Print name: _____ Date: _____</p> |

The nominee is requested to complete page 2 of this nomination form to signify they are aware of some of the roles and responsibilities involved with QFHS Management Committee.

This Nomination Form can be:

- hand delivered to 46 Delaware Street, Chermside, QLD
- mailed to PO Box 78, Geebung, QLD, 4034
(**allow at least 5 days for post to reach the Secretary**)
- scanned and emailed to secretary@qfhs.org.au

to reach Secretary **no later than 7:30 pm, 5 June 2024.**

QFHS benefits from an active and engaged Management Committee. It is not unusual for members who accept nomination to Management Committee (MC) to be already involved in the design and/or delivery of the Society’s programs and services. A member’s contribution to MC will be in addition to that.

We are sensitive to the fact that participation in MC involves a significant time and energy commitment. In addition to a monthly 2-hour meeting (currently at 7pm on the 2nd TUES of the month), members in an active and engaged MC may expect the role to absorb 2 hours per week in support of the MC’s projects. In reality, those in Executive positions may find they’ll need to invest more time than this to contribute to continuous improvement of the Society.

Commitment to confidentiality and privacy is necessary. Each MC member will be allocated a QFHS email address for their work on the MC.

An engaged Management Committee actively contributes to the achievement of the Society’s aims and objectives via identified strategic priorities. Such a Management Committee recognises that our volunteers are our most precious asset and strives to ensure that volunteers in all aspects of the Society’s programs and services feel connected and supported.

Therefore, in accepting the nomination to Management Committee, please be aware the role encompasses active contribution to

(1) a strategic priority, and

(2) a liaison role.

Each member will be formally linked to one of each. We hope to achieve universal coverage.

Please express your interest below in a strategic priority and a liaison role. If you are flexible, please express interest in a number. Members are only expected to work with one of each.

| | Strategic Priorities | | Examples of Liaison roles |
|--|----------------------------------|--|--|
| | Strengthen and build membership | | Print Library |
| | Attract and support volunteers | | Indexing, Digitising, similar projects |
| | Enrich our reputation | | SIG Convenors |
| | Improve Operational Efficiencies | | Education |
| | Sustain Financial Viability | | Membership |
| | Enhance our digital presence | | Communication |
| | | | Events – Planning and conduct |

An Induction session for the new MC is scheduled to fully brief new members on current and upcoming projects and allocate roles and responsibilities as per your indications of interest.

Members nominating for Management Committee are requested to indicate your availability for the Induction session by *crossing out the dates you are definitely not available.*

| | |
|-----------------------------|---------------------------|
| Saturday 29 June 1.30pm-4pm | Sunday 30 June 1.30pm-4pm |
| Saturday 6 July 1.30pm-4pm | Sunday 7 July 1.30pm-4pm |

Thank you for your interest in the society – it is much appreciated.